

INTER-COUNTY ENERGY COOPERATIVE CORPORATION

LINE TECHNICIAN FIRST CLASS

I. OBJECTIVE

To perform distribution line construction and maintenance activities in a safe and professional manner.

II. REPORTING RELATIONS

- A. Reports to: Crew Leader or Supervisor
- B. Directs: Assigned Personnel

III. RESPONSIBILITIES AND AUTHORITIES

Performs Personally

- A. Is thoroughly familiar with all safety rules and regulations and practices carrying them out in the performance of duties.
- B. Constructs, maintains and operates de-energized or energized distribution lines, substations and apparatus (both underground and overhead) with or without supervision, as directed or required.
- C. Assures that the cooperative's vehicles, equipment and supplies are used in a safe manner, kept neat and clean; that all safe driving rules and regulations are strictly adhered to and advises the crew foreman of needed repairs and maintenance.
- D. Maintains company issued personal tools, FR clothing, PPE and make sure they are kept in safe working condition.
- E. Participates in job training, safety programs and training of lineman as required or directed.
- F. Keeps familiar with and proficient in performing first aid, CPR, bloodborne pathogens, pole top resuscitation and forklift training.
- G. Assist in taking semi-annual physical inventory of materials, tools and equipment.

- H. Notifies crew foreman of any work performed without prior approval when circumstances necessitate and submits sketches of completed work to the crew foreman.
- I. Serves as crew foreman as directed or required.
- J. Clears or directs the clearing of right-of-way as required.
- K. Makes every effort to serve the members courteously and efficiently; to satisfy their complaints or inquiries regarding service if possible, or if unable to do so, refer them to the proper person.
- L. Patrols lines to locate defective poles, cross arms, conductors, insulators and hardware as directed and reports findings to the crew leader or takes necessary corrective action.
- M. Maintains knowledge of the electric distribution layouts, feeds, circuits and has a thorough understanding of our latest technology.
- N. Maintains proper supply of materials, tools and working equipment on your crew trucks in accordance with normal inventory that is already assigned.
- O. Prepares time sheets, mileage reports, material tickets and service orders for self and crew when acting as foreman or as required.
- P. Checks voltage before leaving job whenever secondary or service has been energized or de-energized or service connection made.
- Q. Checks load balance and voltage or install recording volt meters as requested or required.
- R. Locates source of line trouble and does all possible to clear the source of trouble.
- S. Collects bills and fees as directed.
- T. Follows all safety rules and regulations.
- U. Performs such other duties as required including duties at annual meeting.
- V. Participates in or preforms daily tailgate sessions.

IV. RELATIONSHIPS

- A. To efficiently satisfy member complaints; to the best of your ability, to promptly handle outage reports and other service calls; to answer inquiries about the cooperative, or if unable to do so, refer them to the proper person.
- B. To participate in educational activities, institutes, workshops and other programs to improve technical and other skills.

06/02/2016

SPECIFICATIONS

EDUCATION

Must have a high school diploma or equivalent.

EXPERIENCE

A minimum of four years of directly related and progressively responsible experience required and/or an Inter-County Energy grade of Second Class Line Technician.

JOB KNOWLEDGE

Must have a thorough knowledge of distribution line construction, maintenance, sectionalizing, operations, metering and apparatus. Must have a thorough knowledge of the proper use and operations of line construction equipment, techniques and materials. Must have thorough understanding of the cooperative's policies and procedures, RUS Spec Book, safety rules and have functional understanding of OSHA, and environmental laws.

ABILITIES SKILLS

Must be able to plan and construct distribution facilities both overhead and underground and to direct other members of the work crew. Must be thoroughly capable in distribution line construction techniques both from aerial left and from the pole. Must be able to operate heavy utility trucks and equipment in variety of weather and terrain conditions.

WORKING CONDITIONS

Primarily outside in a construction setting in various weather conditions. Normal working hours with the high probability of emergency call out and extended hours. Must maintain a valid Kentucky driver's license with a Class A endorsement and a DOT certification. Must live within thirty minutes driving time of assigned location for the performance of emergency repair services. Residential telephone or personal cell phone is required.

EMPLOYMENT ACKNOWLEDGEMENT OF JOB DESCRIPTION

Signature_____ Date_____

Print Name_____ Date_____

Supervisor_____ Date_____