

INTER-COUNTY ENERGY

NEW SERVICE POLICY & PROCEDURES

07/30/2020

- ❑ You will need to set an appointment with an Inter-County Energy Engineer to stake the new service and advise you on the placement of all necessary poles, anchors, etc. The engineer will determine if any right-of-way easements are necessary. The member must have the new service started, staked off, footers dug or mobile home in place before construction will be started.
- ❑ Right-of-way is typically a minimum of 60', unless otherwise dictated on a recorded plat or otherwise determined by the engineer. **(Building near any power lines, clearances, and right-of-way will need to be determined by an engineer prior to start of construction).** If there are no electric utility poles on your property, you will need to file a right-of-way easement. If we must cross over someone else's property, or set a pole or anchor on someone else's property, contact information for the owners of such properties shall be provided to the engineer, such that proper easements and right-of-way can be obtained. The engineer shall determine such easements and provide an easement form that the member shall have filled out, signed & notarized, filed at the County Clerk's Office and returned to Inter-County Energy before the service can be ran.
- ❑ **Electric wires near any house, mobile home, barn, garage, pool or other structure must meet clearance as defined in 2017 NESC (National Electric Safety Code).**
- ❑ **Our wires must be the deepest in the ground or the highest in the air.**
- ❑ Inter-County Energy uses a contracted meter reading company to read the meters bi-yearly, so we must have access to your meter. If you have locked gates or dogs, etc., you must arrangement for your meter to be read. We have a special lock we can add to your chain or lock for the meter readers to use. Anything else will have to be arranged by calling our office.
- ❑ There is a one-time membership fee of \$50. If you are a member and have good credit, you will not owe a deposit. Good credit is receiving less than 2 delinquent notices in the most recent 12 months, not being on cutoff list and not having any returned checks on any account in your name. If you are not a member the charges for deposits, which are based on a credit score, are as follows: Electric heated residence, non-electric heated residence, businesses, shops, garages, barns or meter poles for farms may be charged a deposit. The deposit amount may be calculated using the average bill for the most recent 12 months period. Deposits shall not exceed two-twelfth's (2/12) of the actual or estimated annual bill if bills are rendered monthly. Cabins, travel trailers, or weekend retreats will be treated as residences if a septic system is connected.
- ❑ After your wiring is complete, it will need to be inspected by the state electrical inspector in your area. **Inter-County Energy cannot hook up a new service unless it passes inspection and we have the release form from the inspector. *****
- ❑ County law requires that a person **cannot** receive electrical service to a residence without a septic system. You can get the details from your County Health Centers, Environmental Services Department. Once you have met the requirements for a temporary service, their department will give you a sticker that states "Notice of Release for Temporary Service". Place this sticker on the meter base **before** you call the state electrical inspector. Electrical Inspectors cannot pass the service without seeing the sticker. When you meet the requirements for permanent service, their department will give you a sticker that states "Notice of Release for Permanent Service". Place this sticker on your meter base before the State Electrical Inspector is called for your final inspection.

□ **Electrical Inspectors are as follows:**

Boyle/Mercer:	Arthur Elliott	(859) 265-1036	
Marion County:	Chris Bennett	(270) 378-1036	
Nelson County:	Ronnie Blankenship	(502) 331-7847	
Madison County:	Dale Fortney	(859) 624-4780	
Lincoln County:	Tim Siler	(606) 510-3886	
Casey/Taylor/Adair Counties:	Chris Bennett	(270) 378-1036	
Larue County:	David Viers	(270) 769-5479	(859) 769-8221
Garrard County:	Wallace Brown	(859) 887-2909	
Rockcastle County:	Wayne Rice	(606) 493-6183	
Washington County:	Tommy Lanham	(859) 481-8151	

- Once your service has passed inspection and you have completed all the above, your job will be released to construction. There could be up to a 2-week waiting period, weather permitting, so arrange to have somewhere to stay during this time. We will complete your service as soon as possible.
- Our **Member Services Department** can figure your heating and cooling load and give you comparisons on heating types. They will need a copy of your house plans. You can contact them toll-free at 1-888-266-7322.

LIGHTING OPTIONS

- Inter-County Energy offers several ways to “Light up Your Night”! We offer regular 70-watt LED yard lights, 250-watt cobra head lights, 250, 400 or 1,000-watt directional flood lights and 50 or 100-watt decorative colonial post lights. We can install these lights to any existing Inter-County Energy owned utility pole free of charge except for the 50 and 100-watt decorative colonial lights which include the decorative pole as part of the light fixture. You will only pay the monthly rental. Poles installed for the light only, except for the colonial post light, may require an additional monthly charge. Inter-County Energy will serve and maintain these lights. ***We **cannot** install these lights on consumer property: barns, garages, houses, meter poles, etc.

PLEASE NOTE!!!

- Failure to follow the guidelines in this handout may result in the delay of your service. Please call the office if you have any questions.

Danville Office (859) 236-4561 • Lebanon Office (270) 692-3761 • Danville toll-free 1-888-266-7322

- For overhead and underground policies and procedures please see the appropriate “Inter-County Energy New Service Charges” guide.

New Service Charges Overhead Facilities

The following procedures and pricing are subject to adjustment as defined by the Public Service Commission rules and regulations and as determined by management of Inter-County Energy. For Membership fees and other general requirements, please refer to the “Inter-County Energy New Service Policies and Procedures” guide.

TEMPORARY SERVICES

- ❑ After the applicable fees and procedures listed in the “Inter-County Energy New Service Policies and Procedures” guide have been completed, an Inter-County Energy engineer shall determine the location of the temporary service and make arrangements for permanent service. Inter-County Energy will provide up to 50 feet of overhead service to a temporary pole, from our nearest pole. The member must then provide, set and brace their temporary service structure, pay a **\$95** hook-up fee, and pass the temporary service inspection by the state electrical inspector for that county. Once this is completed Inter-County Energy will schedule a date for hookup. A temporary service shall not be connected for a period exceeding one (1) year without being re-inspected.
- ❑ **Note** *** A temporary service placed without approval from an Inter-County Engineer may result in a delay of service by the Cooperative. ***

PERMANENT SERVICES

- ❑ Inter-County Energy will provide, at no cost, a service drop to a customer’s service outlet, except the attachment of the wire support to the customer’s premises. When the customer attachment point is located at some point other than the closest existing utility line, the customer may be responsible for the additional cost of construction.
- ❑ For normal distribution line extensions to a permanent residence, Inter-County Energy will provide 1000’ of single-phase primary overhead at no charge. For primary line extensions over 1000’, the cost is **\$7.28** per foot beyond the first 1000’. This money is not refundable unless additional customers are connected directly to the line extension via a service wire. In such case there is a ten (10) year refund period in which an Inter-County Energy engineer will determine the amount of refund based upon regulations set forth in the Kentucky Public Service Commission regulations.
- ❑ For a customer requiring a new multi-phase distribution line extension, Inter-County Energy will provide such at the following cost per foot in excess of the cost for a single-phase line of same length at **\$7.28/ft.** up to 1000 feet:

New 2 Phase primary	\$ 13.89/ft.
New 3 Phase primary	\$ 14.99/ft.

- ❑ For a customer requiring a multi-phase distribution line upgrade from an existing single-phase distribution line, Inter-County Energy will provide such at the following cost per foot:

1 Phase to 2 Phase primary	\$ 7.40/ft.
1 Phase to 3 Phase primary	\$ 9.57/ft.



INTER-COUNTY ENERGY

New Service Charges

Underground facilities

07/30/2020

The following procedures and pricing are subject to adjustment as defined by the Public Service Commission rules and regulations and as determined by management of Inter-County Energy. For Membership fees and other general requirements, please refer to the “Inter-County Energy New Service Policies and Procedures” guide.

PERMANENT UNDERGROUND SERVICE FOR RESIDENTIAL CUSTOMERS

- ❑ Inter-County Energy will provide the transformer and secondary cable at no charge where existing primary facilities are available. The member will be responsible for providing the service ditch, conduit, 100 lb test pull string, and backfill as determined by an Inter-County Energy engineer. The service ditch depth shall be 24” to 36” to the top of the conduit and must be inspected by an Inter-County Energy engineer prior to backfilling. Service length 150’ or less require 3” conduit, services over 150’ must be approved prior to installation. Note, conduit elbows shall have a 24” minimum radius.
- ❑ For customers requesting single phase primary underground facilities, the member’s cost will be **\$8.45** per foot for the first 1000’ and **\$15.73** per foot beyond the first 1000’. Inter-County Energy will provide the ditching, conduit, and backfilling for such facilities.